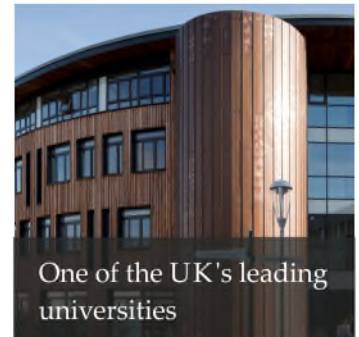


Lecturer in Language Education *Candidate Brief*

Job reference:	3710
Location:	York, UK
Based at:	Derwent, Heslington West
Department:	Education
Closing date:	Monday 28 July 2014
Interview date:	Tuesday 2 September 2014



Contents	Section
Introduction	1
The Department	2
The Role	3
Person specification	4
The University of York	5
Appointment Details	6
Application Process	7

1. Introduction

The Department of Education is seeking to appoint a Lecturer to contribute to research and teaching in the field of language education.

The post is suitable for an early to mid career researcher at an early stage who is establishing, or has established, a track record of high quality publications in peer-reviewed journals and who is also committed to excellence in teaching and supervision. The person appointed will play a full part in the research, teaching, supervision and administration of the Department, including teaching and supervising at Masters level on the language masters courses.

More information about current taught programmes and research in the Department may be found below and on the Department's web pages at www.york.ac.uk/depts/educ

2. The Department

The Department of Education is one of the six founding departments of the University of York and, like the University, is now 50 years old. The Department has undergone significant growth in the last five years, and currently has 40 academic and teaching staff and 15 support staff. It registers over 550 students per annum, with approximately two-thirds at postgraduate level. The Department now has one of the largest graduate schools of education in the UK.

The Department was 8th in the 2008 Research Assessment Exercise, making it one of the top-ten departments in the UK for its research from over 80 education departments. The Department also routinely achieves a high level of external recognition for its teaching. For example, it was ranked 3rd nationally in the 2013 National Student Survey.

To read more about 50 Years of Education at York, please see the Department's commemorative booklet at: www.york.ac.uk/digital-editions/50-years-celebrating-york/.

Research

The Department's research focuses on two dimensions of educational activity. One is research on the impact of policy on practice and institutional effectiveness. The other is research with a view to improving practice and the understanding of learning processes, including the evaluation of educational interventions. The Department's research centres focus on language learning and teaching, science education, social justice in education, and psychology and education. The Department also has particular expertise in systematic reviews and citizenship education. Further detail of the work of each of the Department's research centres may be found at <http://www.york.ac.uk/education/research/>.

Teaching and learning

The Department offers three programmes: undergraduate, postgraduate (including Masters and doctoral provision), and the Postgraduate Certificate in Education (PGCE) initial teacher training programme. Successful applicants will contribute to teaching on at least two of these programmes.

Within its undergraduate and postgraduate teaching programmes, the Department interprets the study of education widely, to include not only matters to do with schools and children, but with many other aspects of learning and personal development. Through its initial teacher training programme, the Department enjoys excellent partnerships with Local Education Authorities and schools. Staff also work closely with teachers on school-linked research and development activities. Further detail of the Department's teaching programmes may be found at <http://www.york.ac.uk/education/> followed by undergraduate/, postgraduate/or pgce/.

The Department of Education sees the development of innovative teaching materials, based on the best available research and scholarship, as critically important in improving teaching and learning, and in

making the bridge between research and practice.

Further details of the science education curriculum development work in the Department may be found at: <http://www.york.ac.uk/education/projects/>.

The Institute for Effective Education

In 2006, the University was awarded an endowment of over £11 million to create an Institute for Effective Education, drawing on the disciplines of Education, Psychology, Social Policy and Economics. The principal aim of the Institute is to make research work better for policy and practice in Education. It undertakes reviews of research, new primary research, curriculum development and evaluation studies, working closely with government, schools and other educational establishments to improve the education service. The Department of Education played a leading part in the successful bid for the Institute, and now collaborates with staff on a number of projects. For more information, please visit www.york.ac.uk/iee/.

The National Science Learning Centre and the National STEM Centre

The National Science Learning Centre is a purpose-built facility based at the University of York providing high quality continuing professional development nationally for those involved in science teaching. (www.sciencelearningcentres.org.uk/centres/national). The adjacent National STEM Centre houses growing collections of electronic and physical resources to support the teaching of STEM subjects. (www.nationalstemcentre.org.uk). The Department has strong links with both the National Science Learning Centre and the National STEM Centre.

3. The Role

The Main Purpose of the Role:

- To develop research objectives, projects and proposals and carry out individual or collaborative research projects
- To lead on and/or contribute to the production of research outputs and research outcomes.
- To design, develop and deliver teaching across a wide range of modules and/or within a particular programme or subject area
- To undertake effectively a range of administrative and managerial responsibilities

Key Responsibilities or Duties:

Role holders may be required to undertake some, or all of the duties outlined below:

Research and Scholarship

- To develop and promote the research activities of the department by developing a personal research plan independently and/or in collaboration with others as part of a larger research team
- To plan, manage and undertake research activities in accordance with a specific project plan, and to manage and guide the work of staff and research students on own specialist area
- To develop innovative research proposals, identify and obtaining external sources of funding
- To publish original research in appropriate journals or other relevant media as appropriate and attend international conferences for the purpose of disseminating research results or for personal development

Teaching and Promotion of Learning

- To develop innovative teaching materials, techniques and module design and take responsibility for the quality of the provision
- To plan, deliver and critically review a range of teaching and assessment activities
- To undertake academic supervision of students (including research students) and act as a research supervisor within own specialist subject area'.
- To set and mark practical sessions, supervisions, fieldwork and examinations and provide constructive feedback to students

- To identify areas where current teaching provision is in need of revision or improvement and propose and implement improvements

Management and Administration

- To undertake the duties of a Programme Director and Module Co-ordinator and be responsible for the design, development and management of departmental teaching modules
- To contribute to the recruitment and selection of research and teaching staff
- To contribute to the administration and management of the department
- To advise, supervise and give guidance to other departmental staff as appropriate
- To develop and build internal and external contacts

The Department operates a workload allocation model to ensure research time is protected and that teaching, supervision and administrative duties are fairly and equitably allocated across staff in the Department.

4. The Person

Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • PhD (or near completion) in the field of language education or a related field • Sound knowledge of the language education field • Appropriate academic professional and teaching qualifications or a willingness to complete the Postgraduate Certificate in Academic Practice 	<ul style="list-style-type: none"> • Membership of or election to relevant learned and professional societies
Knowledge	<ul style="list-style-type: none"> • Specialist knowledge in the area of language education • Awareness of international education trends and developments in language education • Knowledge of a range of research techniques and methodologies • Knowledge of a range of teaching techniques to enthuse and engage students • Has research expertise in an area that will complement and enhance the department's research strategy and goals 	<ul style="list-style-type: none"> • Expertise in one or more of the following areas: language testing, materials development, pronunciation and speaking skills, learner autonomy, World Englishes, child foreign language learning/bilingualism
Skills/abilities/competencies	<ul style="list-style-type: none"> • Ability to develop research objectives, projects and proposals • Well-developed analytical skills • Highly developed oral and written communication skills, including ability to write and/or contribute to publications and/or to disseminate research findings using other appropriate media • Ability to deliver presentations at conferences or exhibit work at other appropriate events internally and externally • Ability to extend, transform, and apply knowledge from scholarship • Ability to design teaching material and deliver either across a range of modules or within a subject area • Ability to supervise the work of others, for example in research teams or projects or as an MA/ PhD or postdoctoral supervisor • Excellent IT skills 	<ul style="list-style-type: none"> • Ability to teach and supervise on the Department's undergraduate and graduate programmes
Experience	<ul style="list-style-type: none"> • Experience of research in language education through involvement in a funded project or as part of a higher degree study programme • Proven ability to contribute to high quality research which is publicly evidenced • Experience of taking responsibility for teaching and learning at undergraduate and ideally 	<ul style="list-style-type: none"> • Evidence of securing research funding • Successful experience of managing research projects, supervising the work of others and

	postgraduate level <ul style="list-style-type: none"> • Evidence of successful course planning, design and delivery across a range of modules, with exemplification of teaching materials • Evidence of dissemination of research findings which may include: <ul style="list-style-type: none"> ▪ the presentation of papers at conferences and workshops, ▪ participation in public engagement events to disseminate research ▪ the publishing of chapters in text books, ▪ the publishing of papers, ▪ articles or reviews in academic journals or elsewhere, ▪ the construction of websites 	providing expert advice and guidance to teams <ul style="list-style-type: none"> • Publications in recognised outlets at national and international level
Personal attributes	<ul style="list-style-type: none"> • Show attention to detail and commitment to high quality • Display creativity, initiative and judgement in applying appropriate approaches to teaching, learning support and scholarly activities • Positive attitude to colleagues and students • Willingness to work proactively with colleagues in other work areas/institutions • Ability to plan and prioritise own work in order to meet deadlines • Show commitment to the department/university outside of their chosen field, for example undertaking management and administration duties • Collaborative ethos • Commitment to personal development and updating of knowledge and skills 	<ul style="list-style-type: none"> • Evidence of demonstrating those personal attributes which allow for the achievement of impact through involvement in a range of academic, professional and other contexts.

5. The University of York

The University of York is one of the UK's leading universities. It has an excellent reputation in teaching and research and was placed in the top ten UK universities by the 2008 Research Assessment Exercise (RAE). It regularly ranks in the top 100 universities worldwide and is the highest ranked UK university in the Times Higher world ranking of universities under 50 years old. In 2010 York was named 'University of the Year' at the Times Higher Education Awards in recognition of its drive to combine academic excellence with social inclusion, strong record of scientific discovery, and investment into the arts and humanities. In 2012, York was invited to join The Russell Group of leading research-intensive universities.

From its inception, the University has concentrated on strong viable departments and teaching and research of the highest quality. York intends to retain its leading research-intensive position and to develop its global reputation through:

- Continued growth in student numbers - much of it focused on postgraduate and international students.
- Significant research expansion and spin-out activity as the University develops the potential of its intellectual property.
- Focusing on the University's four strategic objectives of excellence, internationalisation, inclusivity and sustainability.

Founded in 1963 with just 200 students, the University now has approximately 3,500 staff, 16,000 students and over 30 academic departments and research centres. The University has a collegiate system in which most staff and all students are members of one of eight colleges.

The Campus

The University is located in a beautiful landscaped park close to the historic city of York, a much sought after destination for work and study. The University has city centre premises at the medieval King's Manor and, since 2000, York has added 20 new buildings to its Heslington West campus, as well as embarking on an ambitious £750m campus expansion at Heslington East. This development will increase student capacity, drive up research income and provide more world-class facilities for the 21st century.

The City of York

The historic walled City of York is a year round destination which is home to world-class museums, attractions and vibrant entertainment and festivals. It successfully combines a riverside location, beautiful parks and pedestrianised streets with a lively café/bar/restaurant culture and wide selection of shops. The city and surrounding areas offer a variety of housing, excellent range of schools, and comprehensive health care facilities.

York has excellent road and rail links and is easily accessible from all parts of the UK. It is roughly 2 hours by rail from London, Edinburgh and Manchester and within easy reach of international airports at Manchester and Leeds-Bradford. For more information visit: www.visitork.org

6. Appointment Details

Salary will be within the range £36,661 - £45,053 a year on grade 7 of the University's salary scales.

The post is full-time and the hours of work are 37 hours per week.

The annual holiday entitlement is 38 days, including 8 statutory public holidays. The leave year is October to September. If the post is part-time, or appointment is made part-way through the year, holiday entitlement will be reduced pro rata.

The candidate appointed may, immediately upon starting his/her employment, join USS (the Universities' Superannuation Scheme). Membership of the Final Salary section involves a personal contribution of 7.50% of salary. If you have not previously been a member of USS, or do not meet the criteria for re-entry to the Final Salary section, you will join the Career Revalued Benefits section which involves a 6.50% personal contribution. Both sections have a 16% employer contribution, and are offered via salary exchange. Retired members of USS may not re-join, and may be automatically enrolled into The People's Pension, subject to meeting the Government's criteria.

Postgraduate Certificate of Academic Practice

The University offers a programme to enhance skills in academic practice, the Postgraduate Certificate of Academic Practice (PGCAP), which is primarily aimed at academic staff in the earlier stages of their career.

If you have less than 3 years full time equivalent experience in an academic post and this is your first permanent appointment (or if it is longer than 23 months duration) you are required to complete the whole PGCAP Programme i.e. Modules 1 and 2. You should discuss this requirement with your Head of Department, normally before taking up your appointment.

7. The Application Process

Informal enquiries

Informal enquiries may be made to: Professor Leah Roberts, Leah.Roberts@york.ac.uk; + 44 (0)1904 323450.

Making your application

The closing date for receipt of applications is midnight on Monday 28 July 2014.

When you are ready to start your application, click on the 'Apply now' button and you will be guided through the stages of the application form. You will also be asked to upload a letter of application outlining your suitability for the job and your curriculum vitae.

References

You will be asked to provide the names and contact details of three referees able to comment on your suitability for the role, including your current or most recent line manager (for example, the head of your department or research group) or your supervisor if you are a student.

In the event that you are offered a position, we will also seek an employment reference from your current or most recent employer.

Interviews

It is anticipated that interviews for the post will be held on Tuesday 2 September 2014. Applicants who are shortlisted for interview will be sent details of time and venue as soon as possible after the closing date.

If you have any queries regarding your application, please contact HR Services (email: recruitment@york.ac.uk or telephone: +44 (0)1904 324835).