
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

**Request for Proposals
Strategic Planning Facilitator
Karuk Language Program**

For More Information: Ruth Rouvier (530) 493-1600 Ext. 2205 or rrouvier@karuk.us
Proposal Deadline: Friday, December 3, 2010 at 5pm

The Karuk Tribe is seeking proposals from qualified firms or contractors to develop a comprehensive strategic plan for the Karuk Language Program to help in our goal of reviving our language. The successful candidate will work with the Karuk Language Program, the Karuk Language Restoration Committee and community members to facilitate this planning process.

Task One

Preliminary research on the Tribe and the Language Program, including reading of some basic demographic and background data that has already been developed.

Task Two

On-site facilitation of a two-day strategic planning retreat, which includes travel to remote northwest California.

Task Three

Development of a written strategic plan for submission to our Tribal Council for final discussion, modifications and approval, and delivery of electronic copies of all documents and notes to the Karuk Tribe.

Responses to this Request for Proposals should include the following:

1. A statement of qualifications, including relevant work history.
2. A proposed approach to and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
3. A lump sum price, with attached hourly and travel expense rate sheet.
4. Names and telephone numbers of three client references.
5. Respondents will be rated based on relevant experience as well as price.

Letters of intent must be hand, mail, email, or fax delivered by 5PM on Friday, December 3, 2010 to:

Sara Spence, Human Resources Manager
Telephone: (800) 505-2785, Extension 2010
Karuk Tribe, PO Box 1016, Happy Camp, CA 96039
Faxes will be accepted at (530) 493-1611
Emails will be accepted at sspence@karuk.us

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.