

# JOURNAL *of the* WEST<sup>®</sup>

## Instructions for Article Contributors

*Journal of the West* is aimed at those in the Western historical profession as well as the knowledgeable Western history enthusiast. Articles should be based on sound scholarly research, though in a less formal presentation.

### General Information

- Articles submitted to the *Journal of the West* must be original and offered exclusively.
- Articles are to be submitted in Microsoft Word format, and should either be e-mailed to [journalofthewest@abc-clio.com](mailto:journalofthewest@abc-clio.com), or submitted on disc. This may be done either by the article author or by the issue guest editor.
- Articles should be approximately 4,000-5,000 words with an additional page or two for a bibliographic note (or endnotes).
- Place the author's name under the title on the first page.
- Use a single tab for paragraph indents.
- Please include a one-paragraph biography (vita) and a personal photo to be used at the end of the article.

### Items to Be Submitted with the Article

- Four to six illustrations, as described below, along with captions and permissions information.
- Photograph of the author (same format requirements as illustrations).
- Brief, one paragraph author biographical statement.

### Endnotes

- Considering the *Journal's* audiences, the articles must be based on sound research, but we do not want an abundance of lengthy footnotes. However, direct quotations and unique or original ideas or theses should all have citations. We ask that the author prepare a bibliographic list or note (a paragraph or two), instead of footnotes, where possible.
- When footnotes are used, insert the numbers into the article with the Superscript font position, then type the note at the end of the article, double-spaced. (Do not use a computer program's Footnote or Endnote format.) The following style must be used for notes (note, pages are to be numbered 41-49 not 41-9):

1. Anthony McGinnis, "Intertribal Conflict on the Northern Plains and Its Suppression, 1738-1889," *Journal of the West*, 18, 2 (Apr. 1979): 41-49.
2. William R. Adams, *Civil Rights in America* (Boston MA: Little Brown, 1982), 60.
3. Conrad E. Jones, *Records of Mormon Trails*, 3 vols. (Ogden: University of Utah Press, 1934), 1:92-98).
4. *Ibid.*, 3:29. (Same author as in footnote 3, but vol. 3, page 29.)
5. *Ibid.* (Same volume, same page.)

- A Bibliographic Note or Selected Readings can follow the article, citing sources used in its preparation, exclusive of any notes used for direct quotations. The Bibliographic Note (or Selected Reading) can be prepared in a paragraph form, citing author, title, place of publication (city, state), publisher, and date of publication; or a bibliographic list can be prepared, alphabetized by author's last name and including the same complete information.

### Illustrations

- All illustrations that authors wish to be included with their articles (maps, photographs, line drawings) must include full credit to the owner, as well as permission to print.
- Authors are required to obtain their own illustrations, paying any fees incurred. Illustrations are returned to the author after publication. If your illustration source provides the image at no cost, we will send them a copy of the issue upon publication if you so request.

### Photo Specifications

<i>Size</i>	5x7 or 8x10, whichever is most convenient and economical.
<i>Type</i>	Black and white glossies only (except for very sharp photocopies of line drawings).
<i>Digital</i>	In TIFF format, with a resolution of 300 dpi or greater; a printed copy of images <u>must</u> be included with disk.
<i>Quantity</i>	Four to Eight total illustrations (maps, photos, drawings) per article.
<i>Captions</i>	Each illustration must include a caption with proper credit (where necessary) to the archival source of the image.

### Permissions Information

<i>Illustrations</i>	To be obtained by the author.
<i>Quotations</i>	Please limit your quote to a maximum of 100 words from any single source (throughout the entire article). If this length is exceeded, it is the author's responsibility to obtain written permission from the copyright holder and submit a photocopy of that permission to the <i>Journal</i> . Poetry and music lyrics may require special permissions.

### Additional Information

- The contract is sent after the final draft has been approved; to be signed and returned to JOW.
- As consideration for the author's efforts, *Journal of the West* offers article authors either a one-year *gratis* subscription to the journal or 10 copies of the issue.
- The article, which is considered a "work done for hire," will be copyrighted in the name of ABC-CLIO, Inc., but upon written request we will freely grant an author permission to use the article in one of his/her own monographic works.
- Additional copies of the issue may be purchased by the author *at the time the contract is signed*, for \$6 per copy. (post-publication price per copy is \$20; so please let us know ahead of time, as only a limited number are printed.)